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**Minutes**

**Myrtle Brooklyn BID Annual Meeting  
December 4, 2017  
Candy Factory, 124 Washington Avenue**

In attendance:

*BID Members:* Doug Bowen, Dale Charles, Melita Greenleaf, Bernell Grier, Kevin Guyer, Mary Hill, Lawrence Hoy, Samantha Johnson, Karin Torres, Elissa Olin, Jay Larquae, Gerry Rooney, Linda Johnson, Sef Balikci, Theo Peck, Shaun Gough, Gurvan Duncan, Gurvan Duncan, Jr., Ricardo Antoine, Denny Huey, Steven Kachanian, Amanda Neville, Kevin Shirley, Michael Weiss, Yvonne Johnson, Carol Thomas, Mutale Kanyanta, Joy Crichlow, Eva Wah, Thomas Schutte, Freddy Nacipucha, Lawrence Esposito

*Non-Members:* Nan Blackshear, Petra Paredez, Tokunbo Anifalaje, Shirley Gadson, Michael Yi, Geraldine Librandi, Emily Ann Levy, Johari Jenkins-Taylor, Carol-Ann Church, Kyle Dollinger, Michael Carnicella, Evelyn Garcia, Elizabeth Germana, Alejandra Remijio, Rosalind Mayes, Anayeli Gomez, Denise Peterson, Kethia Josephs, Ann Ballentine.

*MARP/BID Staff:* Meredith Phillips Almeida, Claire Albo, Rebeca Ramirez, Jennifer Stokes, Chad Purkey, Raome Quinones, Andrew Ogulnik

1. Executive Director Meredith Phillips Almeida welcomed attendees at 6:25pm
2. Dr. Schutte, Chair of the Board, brought the meeting to order at 6:35pm.
3. Approval of the minutes of the December 5, 2016 meeting: The minutes were distributed and reviewed. A motion to accept the minutes was made by Amanda Neville and seconded by Denny Huey. The motion was carried unanimously.
4. Nominations: Doug Bowen, BID Board member, presented the candidates nominated for board positions:

For Class A positions, Doug Bowen presented the following candidates:

- Mutale Kanyata, 332 Myrtle
- Red Apple Group, Represented by Michael Weiss, 86 Fleet, 81 Fleet, 180 Myrtle, 210 Myrtle
- Impact Brooklyn, Represented by Dale Charles, 423 Myrtle

Larry Esposito made a motion to approve the nomination, which was seconded by Joy Crichlow and unanimously approved.

For Class B positions, Doug Bowen presented the following candidates:

- Amanda Neville, Topsy Brooklyn, 584 Myrtle
- Tamara Brown, Blick Art Materials, 536 Myrtle
- Carol Thomas, Just Because Salon, 141 Carlton
- Elissa Olin, Green in BKLYN, 432 Myrtle Avenue

Jay Laraque made a motion to accept the nominations, which was seconded by Sef Balikci. All voted in favor.

For the Class C position, Doug Bowen presented the following candidate:

- Samantha Johnson, resident

Denny Huey made a motion to accept the nomination, which was seconded by Amanda Neville. All voted in favor.

5. Larry Esposito presented the financial statements for FY 17, specifically mentioning an increase in holiday light & décor expenditure to almost \$60K. Many noted the increase in lighting on the avenue and appreciated it. Elissa Olin asked for clarification on the other income line, and Meredith Phillips Almeida noted that this included a one time \$25,000 grant from New York Main Street for streetscape expenses and roughly \$24,000 from NYC DOT One Plaza Equity initiative for plaza promotion and maintenance. The DOT funds are not guaranteed each year. Meredith took a moment to define the financial controls that are in place to create transparency in BID spending. These include a finance committee that meets bi-monthly, committee approval for checks over \$2500, statement review by the executive committee and full board, and annual audits of our organization by an independent auditor and audit committee. Doug Bowen made a motion to accept the financial report, which was seconded by Dr. Schutte. All voted in favor.
6. Dr. Schutte noted the end of the meeting agenda and a motion to adjourn was made by Doug Bowen and seconded by Larry Esposito, with unanimous approval.

The meeting was followed by a year-in-review presentation from Meredith Phillips Almeida.